

DRAFT PROJECT SCHEDULE
Copperas Cove, TX Zoning Ordinance
As of 11.04.21

Deliverables and Meetings	Date/Time (Central Time)	Location	Status
2021			
Phase One: Project Orientation and Diagnostic			
Deliverable: Draft Project Schedule and Introductory Presentation	Tuesday, Nov. 2	--	COMPLETE
Virtual Meeting: Virtual Kick-Off Meeting with City Staff	Wednesday, Nov. 3	Video Conference	COMPLETE
Deliverable: Finalized Project Schedule, Stakeholder Interview Invitation Letter, and Visioning Session Flyer	Thursday, Nov. 18	--	COMPLETE
Deliverable: Finalized Introductory Presentation	Tuesday, Nov. 30	--	80% Complete
Virtual Meeting: Virtual Introductory Meeting with Zoning Ordinance Review Committee	Monday, Dec. 6 at 10 AM	Video Conference	
Virtual Meeting: Virtual Introductory Meeting with Staff Technical Team (Plat and Plan Committee)	Tuesday, Dec. 7 at 1 PM	Video Conference	
Virtual Meeting: Virtual Introductory Meeting with City Council	Tuesday, Dec. 7 at 6 PM	Video Conference	
Virtual Meeting: Consolidated Virtual Stakeholder Interviews	Wednesday, Dec. 8 at 10 AM	Video Conference	
Deliverable: Public Presentation for Virtual Visioning Session	Week of Dec. 13	--	
2022			
Trip #1 (1 Day/1 Night): <ul style="list-style-type: none"> Self-Guided Tour of the City / Field Reconnaissance (Afternoon) Hybrid In-Person and Virtual Visioning Session (Brian In-Person and Marcia Virtual) (Evening) 	Thursday, Jan. 6 at 7 PM	Civic Center	
Deliverable: Summary of Virtual Visioning Session and of Stakeholder Input	Week of Jan. 10	--	
Deliverable: Annotated Outline (AO) and Zoning Ordinance Critique	Week of Jan. 24	--	
Virtual Meeting: Work Session with the Zoning Ordinance Review Committee to present Zoning Ordinance Critique and AO	Monday, Feb. 14 at 10 AM		
Virtual Meeting: Work Session with City Council to present Zoning Ordinance Critique and AO	Tuesday, Feb. 15 At 7 PM	Video Conference	
Phase Two: Iterative Drafting			
Deliverable: enCodePlus website setup	Week of Feb. 28		
Deliverable: Draft Module 1 of Zoning Ordinance	Week of May 9	--	
Virtual Meeting: Work Session with City's Project Director to Review Draft Module 1	Week of May 30	Video Conference	
Deliverable: Public Review Draft of Module 1 of Zoning Ordinance (incorporating staff comments)	Week of June 20	--	
Virtual Meetings: Module 1: <ul style="list-style-type: none"> Two-Hour Virtual Meeting with STT Two-Hour Virtual Meeting with ZO Review Committee One-Hour Virtual Open Door Meeting with General Public One-Hour Virtual Midpoint Briefing to City Council and/or Planning and Zoning 	Week of July 18	Video Conference	
Deliverable: Draft Module 2 of Zoning Ordinance	Week of Oct. 7	--	
Virtual Meeting: Work Session with City's Project Director to Review Draft Module 2	Week of Oct. 24	--	
Deliverable: Public Review Draft of Module 2 of Zoning Ordinance (incorporating staff comments)	Week of Nov. 28	--	

Deliverables and Meetings	Date/Time (Central Time)	Location	Status
Virtual Meetings: Module 2: <ul style="list-style-type: none"> Two-Hour Virtual Meeting with STT Two-Hour Virtual Meeting with ZO Review Committee One-Hour Virtual Open Door Meeting with General Public 	Week of Dec. 19	Video Conference	
2023			
Deliverable: Public Hearing Draft of Zoning Ordinance (incorporates feedback from STT, ZO Review Committee, City Council, and general public, which has been vetted and consolidated by City's Project Director)	Week of Jan. 23	--	
Deliverable: Draft Zoning Map (PDF)	Week of Feb. 6	--	
Phase Three: Public Review, Hearing, and Adoption			
Deliverable: Revised Public Hearing Draft of Zoning Ordinance	Week of Feb. 27	--	
Deliverable: PPT for Public Hearing Draft Presentation for Adoption Hearings	Week of March 13	--	
Virtual Meetings: Planning and Zoning Commission Hearing	Monday, March 27 6:00 pm	Video Conference	
Virtual Meetings: City Council Hearing (Either First or Second Reading)	Tuesday, April 4 or 18	Video Conference	
Deliverable: Adopted Zoning Ordinance	April 2023	--	

Regular Meeting Dates:

- City Council:** 1st and 3rd Tuesday of the Month (workshops - 5:00pm/meetings - 6:00pm central)
- Planning Commission:** 4th Monday of the Month at 6:00pm
- Board of Adjustments:** 2nd Thursday of the Month (if needed) at 6:00 pm